



Fire Suppression Services Inc
3936 S 1000 E,
Salt Lake City, UT 84124

Sales & Use Tax Exemption Certificate Request

Customer #: 204791; Ship-To States: UT

Hello,

NFPA is requesting your Sales and Use Tax Exempt Certificate. NFPA has partnered with Avalara to complete the certificate process. Your certificate is currently missing, invalid, or expired.

By law, NFPA is required to collect tax on all transactions without proper proof of tax exemption. **To prevent your invoices from being taxed, please submit your current tax exemption certificate.** If you are a reseller, please be sure to submit your resale certificate.

There are multiple options for completing this request:

- **Best option: online** at <https://app.certexpress.com?r=20-2j-V4-B3-Kj-wZ-FD-bV>
- Enter the following information into your web browser and use the request code to access CertExpress:
 - <https://app.certexpress.com>
 - Request Code: 20-2j-V4-B3-Kj-wZ-FD-bV
- Return a digital **PDF, GIF, TIF, JPG, or PNG** copy to NFPA@certcapture.com. This inbox is **not monitored for questions** and is only used for certificate uploads. **This inbox only accepts attachments and cannot accept embedded images.**

Please include this information on your Certificate:

- **Seller Name: NFPA**
- **Customer Number(s) and Name(s) on each page. Please include full business name & any applicable DBAs**
- **Handwritten, e-verified (DocuSign, etc.), or stamped signature.**
- **Full signature date**

If you should be charged tax on your purchases or are no longer purchasing from NFPA, please indicate below and return this letter via one of the submission methods above or submit a case to the case link further below:

_____ We already pay or choose to pay tax on future purchases from NFPA.
_____ We are no longer purchasing from NFPA.
_____ We have ceased operation.

Signature _____ Date _____

Should you have any questions regarding this process, please contact Avalara at **(206) 826-2252**. You can also submit a case at <https://avalaracommunity.force.com/ContactAvalara/s/managed-services-case-form?CompanyId=176269>, which will be responded to by our direct Avalara Managed Services partner.

Please note that this case link should **not** be used for certificate submissions. Please use one of the other options above for certificate submissions.

Please complete this request by 2023-06-23. We appreciate your cooperation and thank you for your prompt response to this request.





**Streamlined Sales Tax Certificate of Exemption**

Do not send this form to the Streamlined Sales Tax Governing Board. Send the completed form to the seller and keep a copy for your records.

This is a multi-state form for use in the states listed. Not all states allow all exemptions listed on this form. The purchaser is responsible for ensuring it is eligible for the exemption in the state it is claiming the tax exemption from. Check with the state for exemption information and requirements. The purchaser is liable for any tax and interest, and possible civil and criminal penalties imposed by the state, if the purchaser is not eligible to claim this exemption.

1. ☐ Check if this certificate is for a single purchase. Enter the related invoice/purchase order # _____.

2. A. Purchaser's name
Fire Suppression Services Inc

B. Business address City State Country Zip code
3936 S 1000 E Salt Lake City UT US 84124

C. Name of seller from whom you are purchasing, leasing or renting
NFPA

D. Seller's address City State Country Zip code
1 Batterymarch Park Quincy MA US 02169-7454

3. **Purchaser's type of business.** Check the number that best describes your business.

- | | | |
|--|--|--|
| ☐ 01 Accommodation and food services | ☐ 08 Real estate | ☐ 15 Professional services |
| ☐ 02 Agriculture, forestry, fishing, hunting | ☐ 09 Rental and leasing | ☐ 16 Education and health-care services |
| ☐ 03 Construction | ☐ 10 Retail trade | ☐ 17 Nonprofit organization |
| ☐ 04 Finance and insurance | ☐ 11 Transportation and warehousing | ☐ 18 Government |
| ☐ 05 Information, publishing and communications | ☐ 12 Utilities | ☐ 19 Not a business |
| ☐ 06 Manufacturing | ☐ 13 Wholesale trade | ☐ 20 Other (<i>explain</i>) |
| ☐ 07 Mining | ☐ 14 Business services | |

4. **Reason for exemption.** Check the letter that identifies the reason for the exemption.

- | | |
|--|--|
| ☐ A Federal government (<i>Department</i>) * | ☐ H Agricultural Production * |
| ☐ B State or local government (<i>Name</i>) * | ☐ I Industrial production/manufacturing * |
| ☐ C Tribal government (<i>Name</i>) * | ☐ J Direct pay permit * |
| ☐ D Foreign diplomat # _____ | ☐ K Direct Mail * |
| ☐ E Charitable organization * | ☐ L Other (<i>Explain</i>) _____ |
| ☐ F Religious organization * | |
| ☐ G Resale * | ☐ M Educational Organization * |

* see Instructions on back (page 2)

5. **Identification (ID) number:** Enter the ID number as required in the instructions for each state in which you are claiming an exemption. If claiming multiple exemption reasons, enter the letters identifying each reason as listed in Section 4 for each state.

ID number	State/Country	Reason	ID number	State/Country	Reason
AR			NV		
GA			OH		
IA			OK		
IN			RI		
KS			SD		
KY			TN		
MI			UT		
MN			VT		
NC			WA		
ND			WI		
NE			WV		
NJ			WY		

6. *I declare that the information on this certificate is correct and complete to the best of my knowledge and belief.*

Signature of authorized purchaser

Print name

Title

Date



Streamlined Sales and Use Tax Exemption Certificate Instructions

Sections 1-6 are required information. A signature is not required if in electronic form.

Section 1: Check the box for a single purchase and enter the invoice number. If the box is not checked, this certificate is considered a blanket certificate and remains effective until cancelled by the purchaser if purchases are no more than 12 months apart, unless a longer period is allowed by a state.

Section 2: Enter the purchaser's and seller's name, street address, city, state, country and zip code.

Section 3 Type of Business: Check the number that best describes the purchaser's business or organization. If none of the categories apply, check 20 and provide a brief description.

Section 4 Reason for Exemption: Check the letter that identifies the reason for the exemption. If the exemption you are claiming is not listed, check "L Other" and provide a clear and concise explanation of the exemption claimed. Not all states allow all exemptions listed on this form. The purchaser must check with that state for exemption information and requirements.

Section 5 Identification ID Number:

Purchaser's Instructions:

Enter the ID number as required in the instructions below for each state in which you are claiming an exemption. Identify the state or if a foreign ID, the country the ID number is from. If multiple exemption reasons are being claimed enter the letters identifying the reasons for exemption as listed in Section 4 for each state.

ID Numbers for Exemptions *other than resale*: You are responsible for ensuring that you are eligible for the exemption in the state you are claiming the tax exemption. Provide the ID number to claim exemption from sales tax that is required by the taxing state. Check with that state to determine your exemption requirements and status.

Foreign diplomats and consular personnel must enter their individual tax identification number shown on their sales tax exemption card issued by the United States Department of State's Office of Foreign Missions.

ID Numbers for *Resale Purchases (Including Drop Shipments)*: If you are claiming a purchase is not subject to tax because it is for resale (Exemption Reason G.) and you are:

1. **Required to be registered in the state you are claiming the tax exemption:** Provide your sales tax ID number issued by that state. If claiming exemption in OH and registration is not required in the state, enter any tax ID number issued by OH. If claiming exemption in MI and registration is not required in the state, enter "Not Required".
2. **Not registered in the state you are claiming the tax exemption:** Provide your sales tax ID number issued by any state.
3. **Not required to register for sales tax and you do not have a sales tax identification number from any state:** Enter
 - Your FEIN.
 - If you do not have a FEIN, enter a different state-issued business ID number.
 - If you do not have any state-issued business ID number or FEIN, enter your state driver's license number.
4. **A foreign purchaser and you do not have an ID number described in 1, 2 or 3:** The following states will accept the tax ID number (e.g., VAT number) issued by your country: AR, IN, KS, KY, ND, NJ, OK, RI, SD, TN, UT, WA, WY. All other states require an ID number as listed in 1, 2 or 3.

If you do not have any of the ID numbers listed in 1 thru 4: You are not required to list an ID number for the following states: NE, OH, SD, WI. Enter "Not Required" and the reason for exemption for that state. All other states require an ID number.

Seller's Instructions

The seller is not required to verify the purchaser's ID number or determine the purchaser's registration requirements. (GA requires the seller verify the purchaser's ID number.) The seller is required to maintain proper records of exempt transactions and provide those records to the state when requested in the form in which it is maintained. These certificates may be provided in paper or electronic format.

The seller is not liable for any tax, interest, or penalty if the purchaser improperly claims an exemption or provides incorrect information on the certificate, provided all the following conditions are met:

1. The fully completed exemption certificate is provided to the seller at the time of sale or within 90 days subsequent to the date of sale;
2. The seller did not fraudulently fail to collect the tax due; and
3. The seller did not solicit customers to unlawfully claim an exemption.

Note: A seller may not accept a certificate of exemption for an entity-based exemption on a sale made at a location operated by the seller within the designated state if the state does not allow such an entity-based exemption.

Drop Shipper Instructions: The drop shipper may accept an ID number to claim the resale exemption as provided above in the Purchaser's Instructions. The ID number may include an ID number issued by another state. This may result in the same ID number being used for multiple states to claim the resale exemption (e.g., a retailer or marketplace seller may only be required to register for sales tax in one state).

