



Fire Suppression Services Incorporated
3802 South 2300 East, Salt Lake City, UT 84109. Ph (801) 277-6464

Permits Design & Submittals

Summary

Designs refer to the AutoCAD drawings that lay out all aspects of the construction project and include but are not limited to amendments, ASI's addenda etc.

Designs are submitted along with other specific articles to a Governing Body that has jurisdiction over the project location.

Permits are the articles that are issued by the Governing Body having jurisdiction (AHJ) after analyzing the Submittals for compliance to National & local Codes and Ordinances and are required to install fire suppression systems.

Submittals are the items to be 'given' to another.

All three attract fees and costs immediately upon being actioned.¹

All Permits and Certificate must be numbered and recorded by you and handed off to the Owner.

Discussion

The Fire Department, the Fire Marshal's Office, the County or Local Governing Jurisdiction, all require payment with the Submittals. These entities are generally referred to as the "Authority Having Jurisdiction" (AHJ).

To get your submittals acted upon in a timely manner your Design Engineers require payment prior to submission.

Your Surety knows this. (Old Republic Surety Co.)

You should ensure that all **FSSi** Bid Proposals address these costs as separate items and that your Bid Proposal document stipulates zero Retainage.²

When you submit your first request for payment, on the G702/703 it asks for Permit Design and Submittals in full (100%). Just before you receive payment you have to sign a waiver to the Owner/General that you will pay the Permit, Design and Submittal expense.

When you receive the payment you must show that it is used as such. (Paper Trail)

Note: the same applies for the 'Bond'. Remember, there are Liens on your Bond. If it is not paid for, in full within five days the Surety cancels the Bond. The effect of which is to invalidate Design, Permits and submittals; then YOUR Insurance Company is pressured to pay all of the Contract completion; and then comes back to you for reimbursement.

When a Bond is issued to an Owner/General for **Fire Suppression Services Incorporated**, the fee for the issuance must be paid by an instrument in the name of **Fire Suppression Services Incorporated**. (Paper Trail)
And, the funds used to pay the Surety and the Agent (Leslie), must be 'Seasoned Funds', i.e. money that has been in your bank account for at least sixty days. You cannot use a credit card!

The price of a Performance bond is approximately \$5,000.00 for EVERY \$100,000.00, PLUS a fee of approx \$200.00 per \$100,000.00 for the Agent (Leslie) to write it. (total of approx 4.5 to 5% of total Bid Price) Refer to the 'Bond' article in this folder.

¹ Note: the process flow is: Design->Submit->Permit; however on Break-Outs it is often shown as Permit, Design & Submittals!

² If Bonds are required by the Owner/General then make sure NO RETAINAGE on ANY G702-703. Refer 02-Bond.pdf



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Employee Training Manual

Contract Terminology

Permit Design & Submittals

When you pay your Bond, Permit, Design & Submittal costs, you or the General are entitled to ask the Surety to have the Liens for these items removed.

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