

Wasatch Lien Service, LLC  
3165 East Millrock Drive, Suite 500  
Salt Lake City, UT 84121  
Phone: (801) 278-5436  
Fax: (801) 438-2077

**REQUEST TO PREPARE AND RECORD A MECHANIC'S LIEN  
and/or CLAIM AGAINST PAYMENT BOND**

☐ **Preconstruction Services Lien**

☐ **Construction Services Lien**

\_\_\_\_\_  
Your Company Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip

\_\_\_\_\_  
Your Name

\_\_\_\_\_  
E-mail address

\_\_\_\_\_  
Phone Number

.....  
Federal, State or Municipal Job ☐

Commercial ☐

Residential ☐

\_\_\_\_\_  
Customer

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Principal Amount Due to Date

\_\_\_\_\_  
Customer Address

\_\_\_\_\_  
First **AND** Last Delivery or Work Dates

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip

\_\_\_\_\_  
Brief Description of Material/Labor Provided

\_\_\_\_\_  
Job Name

\_\_\_\_\_  
Job Address

\_\_\_\_\_  
City

\_\_\_\_\_  
County

\_\_\_\_\_  
State

\_\_\_\_\_  
Original Contractor Name

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
OC Address

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip

\_\_\_\_\_  
SCR Number

\_\_\_\_\_  
Date Preliminary Notice Filed

.....  
Note: The following information is requested but not required. Information given below will be verified by our office.

Reputed Owner/  
Govt. Agency

\_\_\_\_\_  
Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip

\_\_\_\_\_  
( )  
Phone Number

Legal Description: \_\_\_\_\_

Tax Parcel I.D. Number: \_\_\_\_\_

.....  
**AUTHORIZATION AND LIMITED POWER OF ATTORNEY**

The Undersigned, as the authorized representative of (The Company) identified above, hereby appoints Wasatch Lien Service, LLC as its sole and exclusive agent with full power and authority to do, perform, prepare, and execute on its behalf those documents necessary to comply with the Mechanic's Lien statutes of the State in which it has performed labor and/or provided materials for the improvement of that certain real property identified above. It is understood that Wasatch Lien Service, LLC relies on the representation of the undersigned that valid enforceable contracts, written or verbal, exist between The Company and its contracting parties. The Company agrees to indemnify and hold harmless Wasatch Lien Service, LLC for inaccurate or incomplete information provided by The Company or other parties that would result in consequential damages. Bills for services will be due upon receipt, unless otherwise indicated, and you agree to pay promptly all amounts billed. Amounts unpaid after thirty (30) days will be subject to an interest charge of one and one-half percent (1 ½%) per month, compounded monthly, which you agree to pay. You hereby agree that if it becomes necessary to take action to collect your account, either with or without suit, you will pay all fees and costs incurred in such collection efforts.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Authorized Representative